

5 TIPS FOR REMOTE LEARNING



1

HAVE A PLAN

Download our recommended school day plan and use this as a schedule to manage your day. It includes time for breaks to connect with others plus physical activity. Remember, school starts online at 8.45am.



2

BE READY TO LEARN

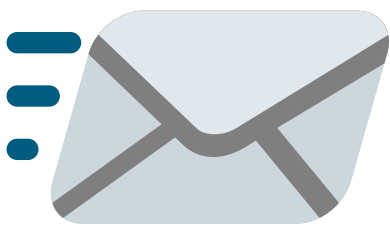
You'll need a fully charged device and to be ready to join Microsoft Teams as per your timetabled classes. Find a space to work that is quiet and is ideally not your bedroom or too close to the fridge! Make sure you are tidily dressed for your classes. Turn your mobile phone alerts off and avoid checking it except at breaks.



3

CONNECT WITH YOUR TEACHERS & CLASSMATES

Meet your teachers and classmates remotely through Microsoft Teams during your regular timetabled classes. Use this time to ask your teacher questions. Remember, online classes require the same level of respect as when you are in a physical classroom. Check your school email account throughout the day. Complete work under the Class Notebook tab.



4

SEEK SUPPORT

You are welcome to email your Atawhai Leader, Subject Teachers and Year Level Deans. Find their email addresses here: www.longbaycollege.com/contact-us/ Our guidance team are also available for online appointments. Please email:
Sue Forrest: sforrest@lbc.school.nz
Trish Mancer: pmaner@lbc.school.nz
Kathryn Harford-Nielsen: KHarford-Nielsen@lbc.school.nz
If you need IT support, please contact:
sdesk@lbc.school.nz



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FOR MORE INFORMATION

See www.longbaycollege.com/remote-learning/



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