



## International Student Fees 2023

	Fees: 1 term	Fees: 2 terms	Fees: 4 terms
Tuition Fee	NZ\$4,140	NZ\$8 280	NZ\$16 560
Administration Fee	NZ\$600	NZ\$1,200	NZ\$2 400
Homestay Fees (aged 14+)-per week	NZ\$320	NZ\$320	NZ\$320
Homestay Fees (aged 13) - per week	NZ\$340	NZ\$340	NZ\$340
Homestay / DCG Administration Fee	NZ\$400	NZ\$400	NZ\$400
Insurance (Travel and Medical)	NZ\$195	NZ\$340	NZ\$630
Contingency fee*	\$1000		
Visa Renewal (if required)	NZ\$ 335		

Homestay / DCG Administration	NZ\$400 per year
Special Dietary Requirements (vegetarian, gluten free, etc.)	Up to NZ\$50 per week (depending on requirements)
Homestay Holding Fee	NZ\$10 per night
Visa Renewal	NZ\$335
Initial Airport Pick-up	Free
End of Year Airport Drop-off (or End of Stay if sooner)	Free

*Please note the above fees include GST, except for the Homestay fee.*

*The fees will be reviewed in June 2023 but are subject to change at any time.*

*All Tuition and Administration payments made prior to the date of the next review will remain at the 2020 rate. Only Homestay Fees will be charged at the new rate.*

## Extra costs not covered in Fees

- Uniform (approximately \$400-500)
- Stationery (approximately \$150) – Cost depends on subjects chosen
- Extra / Co-curricular activities – Costs depend on activities chosen; some are free
- School subject trips and field trips – These depend on classes taken.
- Laptop (all students are required to have a laptop or tablet which is compatible with Microsoft Office for some of their classwork)
- Spending money
- Travel to, from and within New Zealand. This includes school bus fares where necessary (approximately \$2-\$3 per journey).
- NCEA exam fees (\$383.30 per year, subject to change by NZQA)

*Please note – our Subject Fees are now included in our Tuition fees.*

## Accommodation Fees

### Homestay Fees

Students should arrive at the Homestay about 3 / 4 days before school starts and leave about 3 / 4 days after school finishes.

All students must live with a Long Bay College approved Homestay caregiver (police vetted), a Designated Caregiver, or a legal guardian/parent.

The Homestay Coordinator will inspect and monitor all Homestay and DCG accommodation according to the Code of Practice. This is included in the Homestay / DCG Administration Fee.

Long Bay College pays the Homestay caregiver every two weeks and accounts for all money received and payments made from homestay money.

Currently, Homestay fees are paid 2 weeks in advance to the Homestay caregiver. From 2020, Homestay fees will be paid 1 week in arrears and 1 week in advance.

If a student wishes to change Homestay, a 2-week notice period must be given.

If students are away from the Homestay over the summer holidays, a charge of \$10 per night will apply. If students are away from the Homestay at any other time of the year, the full fee of \$300 per week will be charged.

Any Homestay money remaining at the end of the student's stay in New Zealand will be refunded into the payee's bank account in the home country.

## Designated Caregiver (DCG) Fee

Students staying with relatives or friends of the family (DCG) do not pay the Homestay Fees or Homestay Placement Fee.

Any DCG accommodation charges should be a private arrangement between the student's parents and the DCG parents.

However, students in DCG accommodation do pay \$400 Designated Caregiver Administration per year to the school.

This fee covers DCG Inspections and additional administration; Long Bay College is legally required to regularly check each house to make sure it is suitable for our students.

Students staying with parents are not charged the DCG fee. However, the accommodation will be inspected initially once they have settled in and again at any time they decide to move.

### NOTES:

- **Education (Pastoral Care of International Students) Code of Practice**  
Long Bay College is a signatory of the Education (Pastoral Care of International Students) Code of Practice, 2016. We follow the guidelines and expectations set out in the Code. This includes the latest amendments made in 2019.
- **Airport Transfers**  
Long Bay College arranges a personalised service with approved airport transfer companies. For most trips, this is with Shore Shuttles.
- **Student Visa**  
It is the responsibility of the student to ensure that he/she has a valid visa to study at Long Bay College. Failure to do so will result in students not being allowed to attend school again until they receive their new visa. Long Bay College can assist students with visa renewal unless they come accompanied by their parents and their visa is linked.
- **Contingency fee\***  
This money will be used solely for school activities and the purchase of bigger school-related items (including NZQA fees, private external tuition and the purchase of school uniform), unless you also give permission for students to use it otherwise (such as for supervised trips with approved external tour operators).

We will continue to inform you of all overnight trips that students wish to participate in and seek your approval in advance.

Please note that whatever remains of this money at the end of students' stay is fully refundable. We will also send you a termly statement of their accounts, so you are aware of how this money is being spent.

- **Medical Insurance**

Long Bay College will arrange insurance for students through a New Zealand company, Mercer Marsh (Allianz Partners). This will include travel and medical cover.

Alternative insurance taken out in the home country must be approved by Long Bay College.

## **Paying Fees Online**

You can pre-pay your school fees and accommodation fees by making an international transfer directly from your local bank account to the Long Bay College account.

An international funds transfer enables you to make your payment safely and quickly in your local currency or in a variety of major currencies. You will need to pay additional transfer fees but you can track the progress of your payment online.

## **Alternatively - Paying with Cohort Go**

- Direct bank payments can also be made via Cohort Go, our payment platform which enables payments to be made directly in parents' local currency from their home bank account with no additional charges.
- There is now a button to access the Long Bay College Cohort Go platform directly from our website.
- You can register on the secure Cohort Go domain and enter your payment details straight from our website.
- You will receive a preferential exchange rate for your local currency and be able to select your payment method.
- You can make your payment into the local Cohort Go account in your home country free of charge via online banking. If paying via credit card simply enter your details into the system.
- You can track your payment from issue to receipt in the school bank account.

## **Refund Policy**

### **Fees Protection**

Long Bay College confirms that the fees paid by International students for educational instruction in New Zealand are secure and protected in the event of student withdrawal or the ending of educational instruction or the closure of the signatory.

Please see our Fees Protection Policy for International Students Fees Paid in Advance on our website for further details.

Refunds depend on the circumstances and time of the withdrawal.

Please see our Refund of International Student Fees Policy on our website for further details.

### **Refund of Homestay Fees**

Please note the balance of homestay money will be refunded in full back to a nominated bank account, usually the parents', in the source country at the time the student signs out of Long Bay College. Any other outstanding fees owed to the school will be deducted from any money to be refunded.