CONFIRMED MINUTES

LBC BOARD MEETING

At the **LBC Board Meeting** on **15 Sept 2026** these minutes were **confirmed as presented.**

Name:	Long Bay College
Date:	Tuesday, 4 August 2026
Time:	5:00 pm to 6:23 pm (NZST)
Location:	Long Bay College, Ashley Avenue, Long Bay
Board Members:	CJ Healey, Dave Clark, Derek Blank, Kristen Evans, Lily Cowen, Monique Sanna, Morag Ward, Paul Kerr, Pearl Runga
Attendees:	Melinda Hobman
Guests/Notes:	Liese Strong, Deputy Principal (Open Forum presentation)

1. Opening Meeting

1.1 Welcome and Karakia

Derek Blank opened the meeting at 5:00 pm with a Karakia. All members were present.

1.2 Confirm Minutes

LBC Board Meeting 16 Jun 2026, the minutes were confirmed as presented.

Minutes Confirmed - 16 June 2026 Meeting

MOTION: That the board confirm the Minutes and In Committee Minutes of the 16 June 2026 Board meeting, as presented.

Decision Date:	4 Aug 2026
Mover:	Dave Clark
Seconder:	Morag Ward
Outcome:	Approved

1.3 Interests Register

There were no new interests to register. Active registered interests in BoardPro for Monique Sanna and Paul Kerr.

2. Open Forum

2.1 Extracurricular Activities

Deputy Principal Liese Strong presented to the board on Extracurricular Progress (Strategic Goal 4). This included a proposal for a TIC of Extracurricular, which was supported by the board (separate motion). PowerPoint attached.

The TIC role would ideally go to a teacher who already has involvement with extracurricular and has good relationships with staff. The position would hold 1MU and 1 teaching line of time and initially be for a two-year period, with a formal 12-month review.

Liese Strong left the meeting at the conclusion of the presentation (5.25 pm)

TIC Extra Curricular Proposal

MOTION: That the board support the TIC Extra Curricular proposal as outlined in the board pack.

Decision Date:	4 Aug 2026
Mover:	Derek Blank
Seconder:	Paul Kerr
Outcome:	Approved

2.2 Sports Academy 2027 and beyond

Mr Healey presented to the board on Sports Academy 2027 and beyond.

He was seeking Board support to expand the Sports Academy programme from one sporting code to three in 2027. The academy currently caters for Football only, with Netball and Basketball proposed as additional codes.

The staffing implications of this expansion would require for 2027 an increase of 0.6 FTTE teacher. This requirement is expected to increase further in 2028 and 2029 as student enrolments and year level provision in the programme grow. A budget of $20,500 is requested for 2027.

There may also be opportunities to introduce additional sporting codes to the academy in future years.

The board were supportive of the expansion of the Sports Academy programme (separate motion).

Sports Academy Expansion 2027

MOTION: That the board approve the expansion of the Sports Academy programme from one code to three codes in 2027 and approve the financial implications of the expansion.

Decision Date:	4 Aug 2026
Mover:	Morag Ward
Seconder:	Kristen Evans
Outcome:	Approved

3. Principal's Report

3.1 Principal's Report

Mr Healey spoke to his report which covered the following topics:

- Principal’s Comment: Teaching and Learning, Student Achievement and Engagement, School Culture and Community, Staffing, International Education, Sport, Arts and Co-curricular Success, Property and Infrastructure, Looking Ahead.

- Actions: Resignations and Staffing Appointments.
- Context and Information: Roll Data, Health and Safety, International, Learning Support, Sports, Performing Arts, Specialist Classroom Teacher.
- Strategic and Annual Planning: Implementation Plan Goals 3 and 4, Stand-down and Suspension Data.
- Personnel: Staff short term leave, New positions advertised.
- Celebrations and Events.

Staffing Resignations and Appointments, August 2026

MOTION: That the board accept the staffing resignations and appointments as detailed in the board pack for August 2026.

Decision Date:	4 Aug 2026
Mover:	Monique Sanna
Seconder:	Dave Clark
Outcome:	Approved

4. Student Representative Report

4.1 Student Representative Report

Lily Cowen spoke to her report which covered the following topics:

- Improv (Step into the fire)
- Kiribati Language Week
- Open Evening
- CrossFit Competition
- Coming Up: Year 8 Day, Polar Bear Challenge, A Mid-Summer Nights Dream

This was Lily’s last solo meeting as the Student Representative. She will attend the September meeting to support the newly appointed Student Representative.

5. Finance & Property

5.1 Business Manager's Report

Dave Clark gave an update on the Property and Finance Subcommittee Meeting of 28 July 2026.

Recommendations for the full Board to accept/approve (separate motions):

- Financial Reports for YTD May and June 2026
- Direct Credit Reports for May and June 2026
- Contestable Capital Expenditure Fund
- Working Capital Guidelines
- Field Refurbishment Project
- Court Cover Project
- Business Manager's Report to be accepted as read

The finances are in good shape, there are no areas of concern. Morag and Paul were welcomed onto the Property and Finance subcommittee. With Kath's departure, Dave has taken over the ApprovalMax approvals process.

Financial Reports for YTD May and June 2026

MOTION: That the board approve the Financial Reports for YTD May and June 2026 as read.

Decision Date: 4 Aug 2026
Mover: Derek Blank
Seconder: Morag Ward
Outcome: Approved

Direct Credit Reports for May and June 2026

MOTION: That the board approve the Direct Credit Reports for May and June 2026 as read.

Decision Date: 4 Aug 2026
Mover: Derek Blank
Seconder: Morag Ward
Outcome: Approved

Contestable Capital Expenditure Fund

MOTION: That the board approve a $200,000 Contestable Capital Expenditure Plan, subject to SLT approval.

Decision Date: 4 Aug 2026
Mover: Monique Sanna
Seconder: Derek Blank
Outcome: Approved

Working Capital Guidelines

MOTION: That the board approve a Working Capital Guideline of a minimum of 25% and maximum of 30% of the annual operational entitlement.

Decision Date: 4 Aug 2026
Mover: Dave Clark
Seconder: Derek Blank
Outcome: Approved

Field Refurbishment Project

MOTION: That the board allocate $1.5M reserves for future Field Refurbishment Project.

Decision Date: 4 Aug 2026
Mover: Paul Kerr
Seconder: Morag Ward
Outcome: Approved

Court Cover Project

MOTION: That the board allocate $1.5M reserves for future Court Cover Project.

Decision Date: 4 Aug 2026
Mover: Paul Kerr
Seconder: Morag Ward
Outcome: Approved

Acceptance of Business Manager’s Report

MOTION: That the board accept the Business Manager's Report and associated attachments, as read.

Decision Date: 4 Aug 2026
Mover: Morag Ward
Seconder: Pearl Runga
Outcome: Approved

6. Board Assurances, Policies & Procedures

6.1 Board Assurances, Policies and Procedures

SchoolDocs Advisory email updates were included for information.
The Policy Subcommittee will meet on 8 September 2026.

7. Other Business

7.1 Board Workplan

Included in the board pack:

- 2026 Board Workplan
- Attendance Report for July 2026
- 2026 Mid-Year Results Report

7.2 Student Elections 2026

The 2026 Student Election timeline was included in the board pack for information. The election process has begun, with nominations currently being called for.

7.3 Correspondence

The Correspondence list was included in the board pack.
Privacy Breach Notification PBN/7084 has been closed.

7.4 Flying Minutes (between meeting decisions)

Flying Minutes sent out since the June 2026 meeting:

- 2026 Student Election - Returning Officer Appointment, approved 27 July 2026.
- Staff Discretionary Leave Request - Emil Reinecke, not approved 1 July 2026.
- EOTC Ski Trip International, approved 30 June 2026.

7.5 Action List

There are no actions pending.

7.6 Other Business

There was no additional business.

8. In-Committee Business

8.1 In-Committee Items

The board moved into committee from 6:15pm to 6:22pm to discuss confidential staffing matters. (Refer In Committee Minutes).

9. Closing Karakia

9.1 Closing Karakia

10. Close Meeting

10.1 Close the meeting

Next meeting: LBC Board Meeting - 15 Sept 2026, 5:00 pm

Dave Clark
17 Sep 2026